



TERMS OF REFERENCE

Job Title:	Life Skills Facilitator – Violence Prevention and Awareness Curriculum
Project:	USAID Supporting Victims of Violence Activity
Duration:	9 months (renewable)
Estimated Start Date:	October 14, 2024
Reporting to:	Project Manager

Organization Summary

RISE Life Management Services, a Jamaican Civil Society Organization (CSO), was established in 1989 as Addiction Alert, offering the island’s first outpatient treatment centre for addictive disorders. Due to the evolving needs of the nation’s at-risk populations, the organization expanded its programs and changed its name to RISE Life Management Services in 2005. RISE stands for “Reaching Individuals through Skills and Education”. The various projects and programmes implemented by RISE also align with key goals of Jamaica’s national development plan, Vision 2030, and with several of the international Sustainable Development Goals.

Mission: To empower young people and vulnerable populations in Jamaica to make healthy lifestyle choices and realise their full potential through projects delivered in a supportive and rehabilitative environment; and to support Jamaica’s national development by building the capacity of civil society organizations.

Project Background

With funding from USAID, Winrock International is implementing the USAID Supporting Victims of Violence (SVOV) Activity alongside backbone partners RISE Life Management Services and Eve for Life. This four-year initiative aims to increase awareness of and improve access to trauma-informed services for survivors, witnesses, and perpetrators of violence, enhancing resilience among youth, families, and communities vulnerable to crime and violence.

The SVOV activity focuses on two primary objectives:

- Expanding survivors' and witnesses' access to integrated direct services; and
- Strengthening government and civil society institutional capacity to support survivors, witnesses, and perpetrators through coordinated and effective interventions to address and prevent interpersonal and collective violence.

The USAID SVOV activity utilizes community-led and survivor-informed approaches tailored to the intersectional challenges faced by people affected by violence, emphasizing sustainable solutions and combining structured capacity building with direct service provision offered by local entities. The focus is primarily on individuals aged 10-29 years. The SVOV activity will target ten communities across Jamaica - Grange Hill and Little London in Westmoreland; Flankers, St. James, Palmer’s Cross and York Town in Clarendon; Braeton, St. Catherine; and Kencot, Lawrence Tavern, Tower Hill and Rennock Lodge in Kingston and St. Andrew. RISE Life Management Services will be leading implementation in five of these communities: Grange Hill, Kencot, Palmer’s Cross, Rennock Lodge, and Tower Hill.

Objective

The primary objective of the **Life Skills Facilitator** is to effectively deliver a structured Violence Prevention and Awareness Curriculum to youth aged 10-29, in a gender-equitable and socially inclusive manner. The Facilitator will engage participants in practical and interactive sessions designed to foster understanding and build competencies in areas related to violence prevention, emotional regulation, and healthy interpersonal relationships. The **Life Skills Facilitator** will be



engaged on an as-needed basis, dependent on the scheduling of training sessions or other project-related activities. The consultant is expected to be available when sessions are scheduled and will be notified in advance of upcoming assignments.

Scope of Work

Curriculum Delivery:

- Facilitate engaging and interactive sessions based on the provided Violence Prevention and Awareness Curriculum.
- Adapt the curriculum as needed to meet the specific needs of different age groups (10-12, 13-18, 19-29) while maintaining the integrity of the core content.
- Utilize various teaching methods including role-plays, group discussions, and multimedia resources to enhance participant engagement.

Participant Engagement:

- Foster a safe, inclusive, and supportive learning environment for all participants.
- Encourage active participation and ensure that all voices are heard during sessions.
- Monitor participant progress and provide individual support as necessary, including facilitating referrals to additional resources or services when appropriate.

Documentation and Reporting:

- Maintain accurate records of attendance, session content, and participant feedback.
- Provide regular updates and reports to the Project Officer/Manager on session outcomes and participant engagement.
- Document any challenges encountered during facilitation and propose potential solutions.

Collaboration:

- Liaise with community organizations and stakeholders to enhance program reach and effectiveness

Training and Capacity Building:

- Participate in any required training sessions or capacity-building activities provided by RISE or project partners.
- Stay updated on best practices in violence prevention, trauma-informed care, and delivery of life skills education.

Deliverables

- Successful delivery of the Violence Prevention and Awareness Curriculum to all assigned participant groups.
- Submission of detailed session reports, including participant attendance and feedback.
- Final report summarizing the outcomes of the facilitation, including recommendations for future project iterations.

QUALIFICATIONS AND EXPERIENCE

Educational Background:

- Certificate or training in relevant fields such as Facilitation Techniques, Social Work, Trauma-Informed Care, Psychology, Counselling, Adult Learning Principles, Group Dynamics, or other similar areas.



- At least 2 years' experience facilitating life skills or related programs, particularly with youth and vulnerable populations.
- Knowledge of violence prevention strategies, conflict resolution, and emotional intelligence development.

Desirable:

- Experience working with diverse age groups and backgrounds.
- Familiarity with the social and cultural context of the target communities.
- Ability to handle sensitive topics with empathy and professionalism.

Skills, Attributes and Competencies:

- Strong communication and interpersonal skills.
- Ability to create a supportive and engaging learning environment.
- Commitment to gender equity and social inclusion.
- Proficiency in adapting content to different learning styles and needs.
- Capacity for critical thinking and problem-solving in a group setting.
- Skilled in engaging diverse communities and vulnerable populations
- Ability and willingness to travel and work in various settings, including rural and urban communities.
- Good time management skills
- Creative skills
- Strong instructional and classroom management skills.

Supervision and Reporting:

The Life Skills Facilitator will report to the Project Manager and will work closely with the project team to ensure the successful delivery of the curriculum.

How to apply

Interested applicants must submit their Resumé and Expression of Interest to the following email address: info@risejamaica.org, bearing the subject: **Application for Life Skills Facilitator: [Your Name]** by the deadline: **September 27, 2024**.